

NWHSU Online Book Ordering Guide

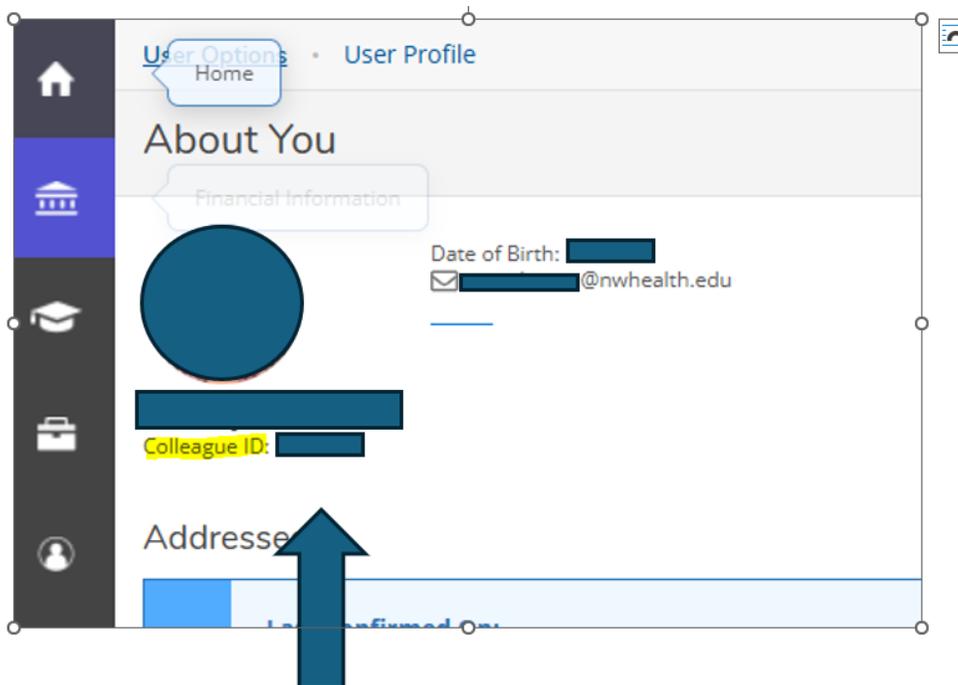
Please follow the steps below to assist you in purchasing academic course books through our Barnes and Noble College Online Bookstore partnership.

Tools:

- **NWHSU [Colleague Self-Service](#)**
- **Northwestern Health Sciences University Barnes & Noble College Bookstore - <https://bncvirtual.com/nwhealth>**
- **[Barnes & Noble College Help](#)**

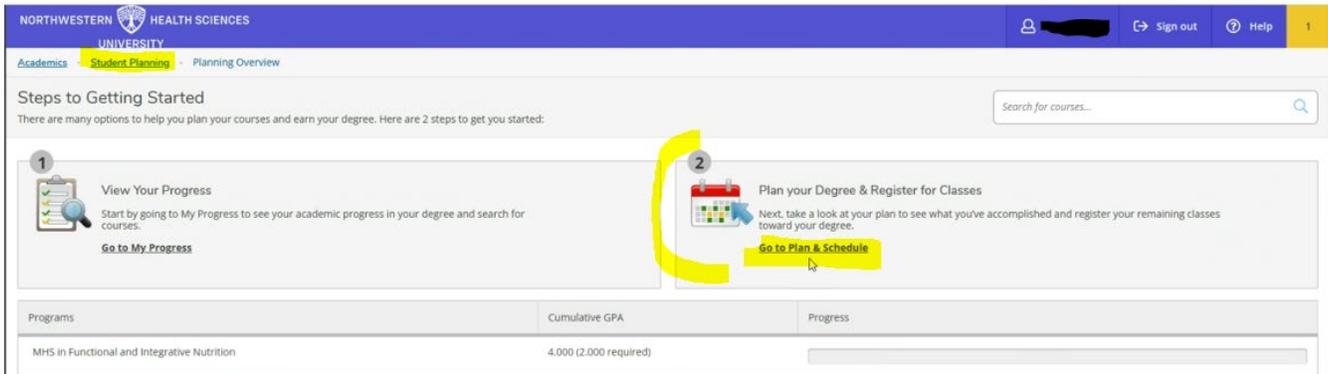
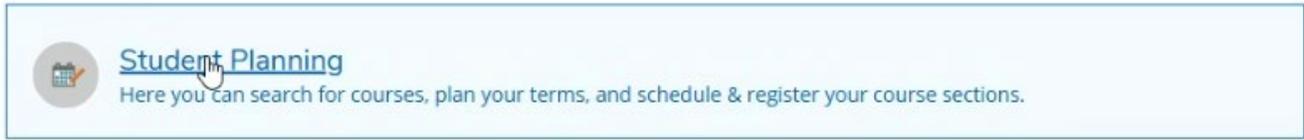
1. Step 1: Identify your Northwestern Health Sciences University Student ID

- a. Login to [Colleague Self Service](#), and navigate to your user profile/about you section and identify your Colleague/Student ID, which is the same as your student ID. You may also identify your student ID on the back of your NWHSU student ID badge. Please note, your student ID should begin with two zeros. **Example 0012345 (must be 7 digits)**

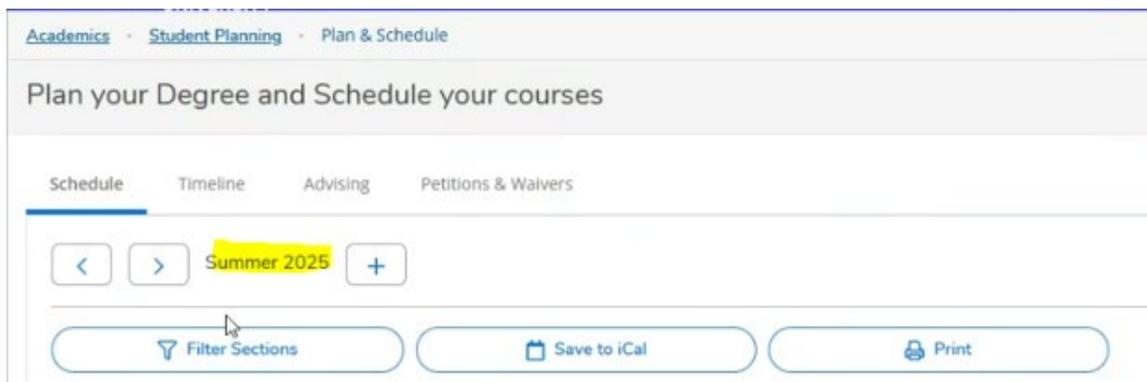


2. Step 2: Identify your academic Course ID and Course Title

- a. In [Colleague Self Service](#), navigate to the “Student Planning” section, and select the “Go to Plan and Schedule” link in the Plan your Degree & Register for Classes section



- b. Choose the correct term to view the courses you are registered for. This will provide the information needed to identify the course, which you will use to determine the required materials for each course when you navigate to the online bookstore.



BIOL-2300-O: Nutritional Biochem & Found

✓ **Registered, but not started**

Credits: 3 Credits
Grading: Graded
Instructor: Sweeney, K
5/27/2025 to 8/15/2025

∨ Meeting Information

Drop

∨ View other sections

- a. Identify the classes you are taking and make note of the Course ID and Course Title
 - i. **Course #1:**
 1. **Course ID:** BIOL 2300-O
 2. **Course Title:** Nutritional Biochem & Found
- b. You may also identify your course information by navigating to the Timeline tab. Review the courses you are registered to take in your upcoming term to determine the course information.

Plan your Degree and Schedule your courses

Schedule

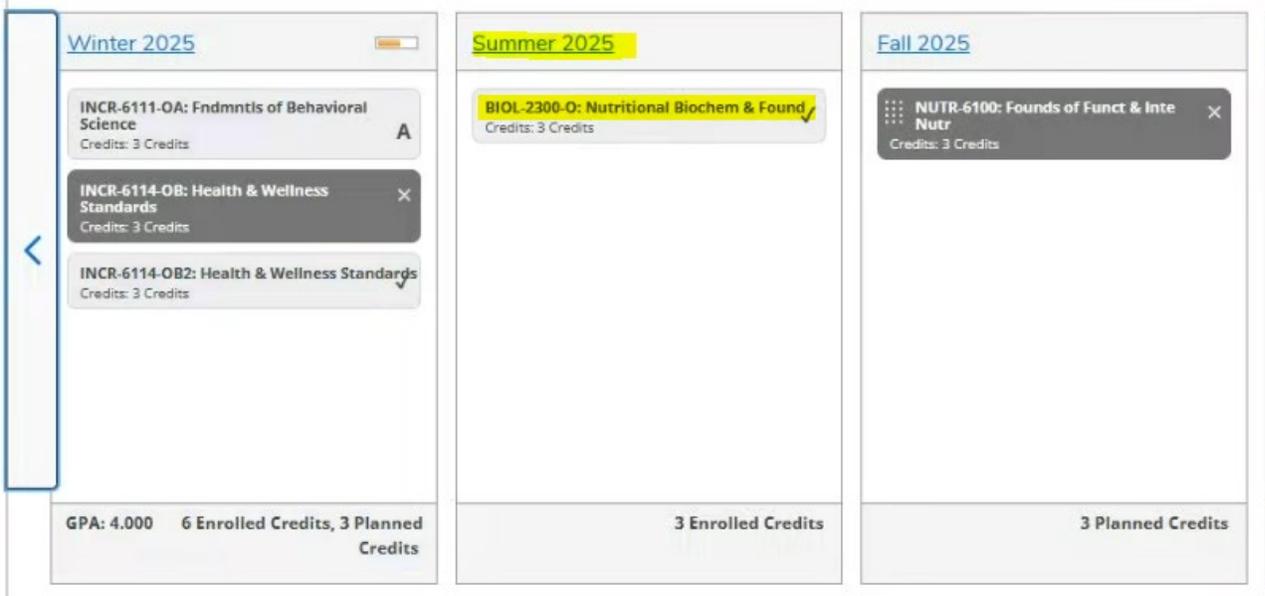
Timeline

Advising

Petitions & Waivers

Add a Term

Remove Planned Courses



The screenshot displays a course planning interface with three columns representing different terms: Winter 2025, Summer 2025, and Fall 2025. Each column contains a list of courses with their respective credit values and status. The Winter 2025 column shows three courses: INCR-6111-OA: Fndmnts of Behavioral Science (3 Credits, Grade A), INCR-6114-OB: Health & Wellness Standards (3 Credits, marked for removal), and INCR-6114-OB2: Health & Wellness Standards (3 Credits, marked for enrollment). The Summer 2025 column shows one course: BIOL-2300-O: Nutritional Biochem & Found (3 Credits, marked for enrollment). The Fall 2025 column shows one course: NUTR-6100: Founds of Funct & Inte Nutr (3 Credits, marked for removal). At the bottom of each column, the GPA and credit status are displayed: Winter 2025 (GPA: 4.000, 6 Enrolled Credits, 3 Planned Credits), Summer 2025 (3 Enrolled Credits), and Fall 2025 (3 Planned Credits).

3. **Step 3:** Navigate to the Northwestern Health Sciences University Barnes & Noble College Bookstore - <https://bncvirtual.com/nwhealth>
 - a. Create your account or log into your account
 - b. If you intend to use your Financial Aid to purchase your books, you may check your financial aid available for course materials.
 - i. You must have access to your NWHSU email address (@nwheath.edu)
 - ii. You will receive an email to your NWHSU email address with your bookstore voucher ID, Subject: **Your funds are ready - time to get your books.** We recommend keeping this email open and copying the Voucher ID when looking up your financial aid book voucher amount and for the checkout process.



Voucher Availability Notice

We wanted to let you know that you can now use your Voucher to securely order your course materials from NORTHWESTERN HEALTH SCIENCES UNIV's Online Bookstore. **These funds will be available until [REDACTED]**

Name:
Voucher ID:

We've made it super simple to get your course materials:

1. [Click here to go to your online bookstore](#), or copy and paste this URL into your browser:
http://bncvirtual.com/vb_buy2.php?FVCUSNO=11411&utm_content=body_sfaBookstore
2. Indicate that you would like to pay using your Voucher.
3. Enter your Student ID and Voucher ID in the space provided.
4. Follow the instructions in the bookstore to find your course materials and complete your order.

If you exceed the amount of your available funds, you can enter a credit card to complete your order.

Questions? The [Help Center](#) provides answers to a lot of common questions. However, if you need additional help, simply email contactus@bncservices.com.

Please note: For your security, we do not have access to your account information. If you have any questions about the availability of your funds, please contact your school's financial aid office.

Thank you,
BNC Services
Northwestern Health Sciences University Online Bookstore

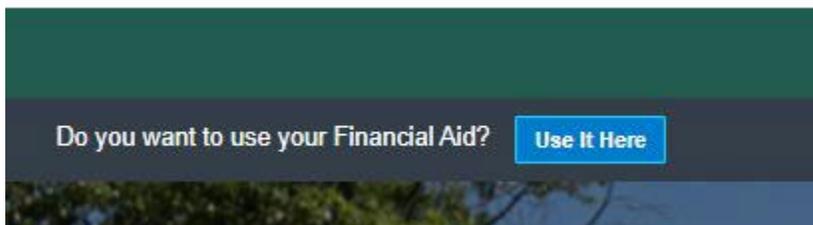
Northwestern Health Sciences University Online Bookstore

This email was sent to nahman@mhhealth.edu
[Terms of Service](#) | [Privacy Policy](#) | [CA Privacy Policy](#)

MBS Direct, LLC, 2711 West Ash Street, Columbia, MO 65203

Buyback services are provided by MBS Service Company, LLC.

- iii. On the top bar, you will see "Do you want to use your Financial Aid". Click the "Use It Here" button



- iv. Input your Student ID and your Voucher ID from your email.

Ready to Use Your Financial Aid?

Paying with your Financial Aid is easy. Just enter your Student ID and your Voucher ID. You'll be able to review the details on the next page.

A few things to note:

- You will need your Student ID and Voucher ID to log in. If you need your Voucher ID emailed again, [click here](#).
- If your order exceeds your funds, or if certain items aren't covered, you can use a credit card for the balance.
- For questions about your funds, please contact your school.

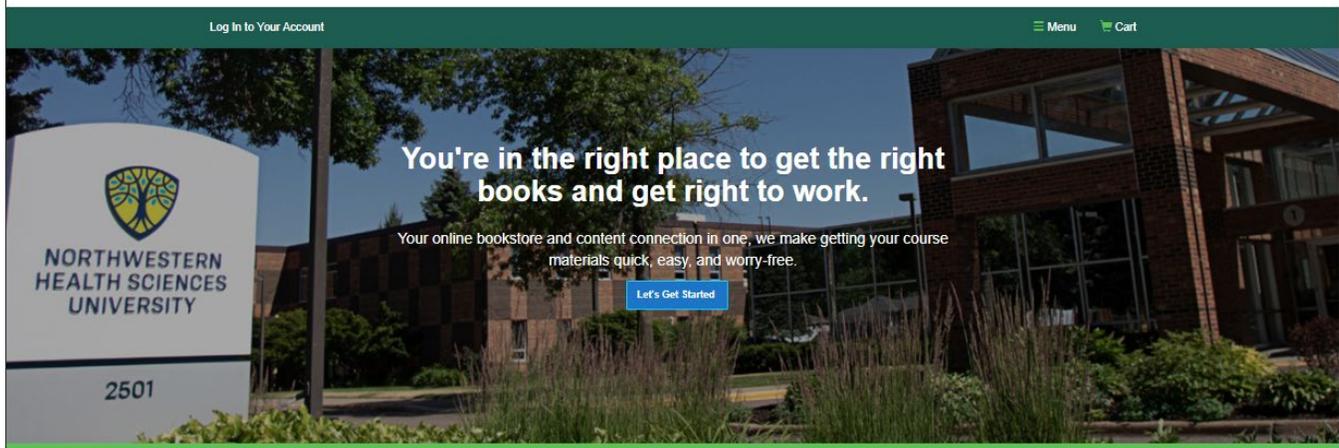
Fields with an asterisk (*) are required.

Student ID*

Voucher ID*

[Need this emailed again?](#)

4. Step 4: On the BNC Virtual site, navigate to the home screen and select the "Let's get started" button.



- a. Select your term and input a course ID. You must add each course individually.



Getting Started

We've made it really easy to get your course materials. Let's get started.

 Summer 2025 <small>Starts between: 05/08/2025 - 05/20/2025</small>	 Northwestern Health Sciences Uni	 Your Course ID 
 Your Term	 Site	 Your Course ID 
 Your Term	 Site	 Your Course ID 
 Add Another Course		 View Your Materials

[Show All Courses](#)

Getting Started

We've made it really easy to get your course materials. Let's get started.

 Summer 2025 <small>Starts between: 05/07/2025 - 07/28/2025</small>	 Northwestern Health Sciences Uni	 BIOL 2300 O Nutritional Biochemistry  <small>Course start: 05/27/2025 - 08/15/2025</small>
 Summer 2025 <small>Starts between: 05/07/2025 - 07/28/2025</small>	 Northwestern Health Sciences Uni	 Your Course ID 
 Your Term	 Site	 Your Course ID 
 Add Another Course		 View Your Materials

b. Select the course and then hit "View Your Materials"

c. Make your selection (which book option is available to you) and add your selected item to the cart

Your Materials

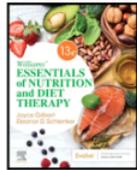
We've made it easy to get your course materials for each class. Just review and select below.

PRICE MATCH GUARANTEE IS HERE! 

Excludes Marketplace items
Learn more 

Course 1 of 1: Summer 2025 • Northwestern Health Sciences Uni • BIOL 2300 O Nutritional Biochemistry • 05/27/2025 - 08/15/2025

Hide 



**Guaranteed
Buyback!**

Sell this book back to us
and get at least \$45.45
guaranteed!

REQUIRED

Williams' Essentials of Nutrition and Diet Therapy - With Access 13TH 24

Author: Gilbert, Joyce Ann
ISBN-13: 978-0-323-84712-4
ISBN-10: 0-323-84712-9
Edition/Copyright: 13TH 24
Publisher: Elsevier Science

 Summary

Print

- \$75.75** Used Print **\$30.30** After Buyback
- \$101.00** New Print **\$55.55** After Buyback
- No Thanks



- d. When you are ready to check out, navigate to your cart and select "Check out now"
- e. Determine where your books will be shipped:
 - i. To have your books shipped directly to the school, select "Use School Address" (You will be notified by the TruNorth Wellness Hub staff - aka the bookstore - when your books are available for pickup).

Checkout

1. Shipping & Billing Address

2. Shipping Method

3. Payment Options

Your Shipping Address Are you shipping to a APO/FPO

Use School Address Use A Different Address

First Name*

Last Name*

Northwestern Health Sciences

Attn: Bookstore
2501 West 84th Street
Bloomington, MN 55431
US

State law requires us to obtain your Student ID for sales tax purposes.

Student ID* Don't have your student ID? [Click here.](#)

- i. To have your books shipped directly to your home select "Use a Different Address"
- ii. You must enter your student ID, **including** the two leading Zeros, for example, **0012345** (required for all student purchases). **Double-check your entry to ensure you have entered your student ID correctly.**
- iii. Input your billing address for your credit card payment
- iv. **Note:** the "billing address" fields must match the credit card billing address

Your Shipping Address Are you shipping to a APO/FPO

Use School Address Use A Different Address

Fields with an asterisk (*) are required.

First Name*

Last Name*

Address 1*

Address 2

Address 3

City*

State*

Zip/Postal*

Country*

State law requires us to obtain your Student ID for sales tax purposes.

Student ID* Don't have your student ID? [Click here.](#)

- f. You must enter your student ID, **including** the two leading Zeros, for example, **0012345** (required for all student purchases). **Double-check your entry to ensure you have entered your student ID correctly. (Must be 7 digits)**
- g. Next, hit the "Choose Your Shipping Method" button at the bottom of the screen



- h. Choose your Shipping Method and then hit the "Select Payment Option" button at the bottom.

1. Shipping & Billing Address

2. Shipping Method

3. Payment Options

4. Review & Submit Your Order

Your Shipping Method

All items will be shipped to this address:

[Edit Shipping Address](#)

2501 W 84th St, Bloomington, MN 55431

Select your shipping option below.

1 BNC Print Item:

ITEM	ISBN	PRICE
Williams' Essentials of Nutrition and Diet Therapy - With Access 13TH 24, by Gilbert, Joyce Ann	978-0-323-84712-4	\$75.75
<input type="radio"/> UPS Ground	\$28.47	Est. Arrival: Mon, Apr 14, 2025
<input type="radio"/> UPS 2nd Day Air	\$48.77	Est. Arrival: Fri, Apr 11, 2025
<input type="radio"/> UPS Next Day Air	\$139.88	Est. Arrival: Thu, Apr 10, 2025
<input type="radio"/> UPS Mail Inn Exp(BPM)	\$6.75	Est. Arrival: 3 to 9 Business Days
<input checked="" type="radio"/> USPS Ground Advantage	\$15.50	Est. Arrival: Tue, Apr 15, 2025

** We highly recommend ordering early for time-sensitive orders. Our carriers are experiencing extremely high shipping volumes that may result in longer transit times. Estimated delivery dates are generally accurate but not guaranteed. Arrival dates are estimations based on UPS delivery zones. We appreciate your understanding.

[➔ Select Payment Option](#)

You're saving \$25.25 today!

Your Order [View Cart](#)

1 BNC item	\$75.75
Shipping	TBD
Tax	TBD
BNC Subtotal	\$75.75

Order Total **\$75.75**

Total \$75.75

Tax, if applicable, will be calculated on the next page.

Get \$45.45

at the end of the term with
Guaranteed Buyback!

Just return your books in good condition
by 08/29/2025

[Buyback terms and conditions apply](#)

- i. In the Payment Options tab, choose your payment method (Credit Card, PayPal, or Financial Aid*)
 - i. *Students must have an active financial aid package on file with the Northwestern Health Sciences University Financial Aid Department to select Financial Aid as a payment option.

Checkout

1. Shipping & Billing Address 2. Shipping Method **3. Payment Options** 4. Review & Submit Your Order

Payment options:

Fields with an asterisk (*) are required.

Cardholder Name* <input type="text" value="Cardholder Name"/>	Card Number* <input type="text" value="**** *"/>
Expiration Date* <input type="text" value="MM / YY"/>	Security Code* What's This? <input type="text" value="****"/>

Save this card. (Security code will not be saved)

Card types accepted: Visa, MasterCard, American Express, Diner's Club International, Discover, China UnionPay, JCB.

Billing Address:
 [Edit Billing Address](#)

Billing address must match address on your credit card/bank account.

You're saving \$25.25 today!

Your Order View Cart	
1 BNC Item	\$75.75
Shipping	\$15.50
Tax	\$0.00
BNC Subtotal	\$91.25
Order Total	\$91.25
Total	\$91.25

Get \$45.45
at the end of the term with
Guaranteed Buyback!
Just return your books in good condition
by 08/29/2025
Buyback terms and conditions apply

- j. If you choose to pay via Credit Card or PayPal, proceed to the next steps to complete your order
 - i. Review & Submit your Order once you have input your payment options
 - ii. Check the "I have read and accept" the Privacy Policy & terms of Service and Shipping Terms & Conditions

1. Shipping & Billing Address 2. Shipping Method 3. Payment Options **4. Review & Submit Your Order**

Review & Submit Your Order

I have read and accept the: [Privacy Policy & Terms of Service](#) [Shipping Terms & Conditions](#)

You're saving \$25.25 today!

- k. To use your Financial Aid funding, select the Financial Aid option:
 - i. Enter your student ID, starting with two zeros, for example, **0012345**.
Please make sure to enter your correct student ID number. Incorrect IDs will result in an error when applying financial aid to your purchase.
 - ii. Copy the voucher ID from the email you received and paste it in the Voucher ID field.

Checkout

1. Shipping & Billing Address

2. Shipping Method

3. Payment Options

4. Review & Submit Your Order

VISA MASTERCARD DISCOVER PAYCOMMERCE
 PayPal Financial Aid

Just enter your Student ID and Voucher ID.

Fields with an asterisk (*) are required.

Student ID*

Voucher ID*

Need this emailed again?

[Access Your Funds](#)

Your Order

[View Cart](#)

1 BNC item	\$101.00
Shipping	\$6.75
Tax	\$0.00
BNC Subtotal	\$107.75

Order Total \$107.75

Total \$107.75

Get \$45.45

at the end of the term with
Guaranteed Buyback!

Just return your books in good condition
by 08/29/2025

[Buyback terms and conditions apply](#)

- l. Once you have entered your both ID's and hit "Review Your Order," you will receive a message informing you if your financial aid covers all or a portion of your order.
 - i. You will need an additional payment method if your financial aid does not cover your entire order.

Checkout

1. Shipping & Billing Address

2. Shipping Method

3. Payment Options

4. Review & Submit Your Order

Your Voucher covers your entire order!

Please continue on to review and finalize your order.

[Review Your Order](#)

You're saving \$25.25 today!

Your Order

[View Cart](#)

1 BNC item	\$75.75
Shipping	\$15.50
Tax	\$0.00
BNC Subtotal	\$91.25

Order Total \$91.25

Voucher pays \$91.25

Balance Due \$0.00

m. Next, Review & Submit your order.

1. Shipping & Billing Address 2. Shipping Method 3. Payment Options **4. Review & Submit Your Order**

Review & Submit Your Order

I have read and accept the: [Privacy Policy & Terms of Service](#) • [Shipping Terms & Conditions](#)

Payment Method: 1
PAYMENT TYPE: **Voucher**

All items will be shipped to:
Northwestern Health Sciences
Attn: Bookstore
2501 West 84th Street
Bloomington, MN
US
9522253171
[Edit Shipping Address](#)

1 Item from BNC
Print books ship via **USPS Ground Advantage** • Est. Arrival: **Mon, April 21, 2025** [Change Shipping Method](#)

ITEM	FORMAT	QTY	TOTAL
 Williams' Essentials of Nutrition and Diet Therapy - With Access 13TH 24 by: Gilbert, Joyce Ann ISBN: 978-0-323-84712-4 Edition/Copyright: 13TH 24 Guaranteed Buyback: \$45.45 Summer 2025 • Northwestern Health Sciences Uni • BIOL 2300 O Nutritional Biochemistry • 05/27/2025 - 08/15/2025 • REQUIRED	Used	1	\$75.75

Submit Your Order (highlighted with yellow arrow)

You're saving \$25.25 today!

Your Order [View Cart](#)

1 BNC Item	\$75.75
Shipping	\$15.50
Tax	\$0.00
BNC Subtotal	\$91.25
Order Total	\$91.25
Voucher pays	\$91.25
Balance Due	\$0.00

Once you click the Submit Your Order button, your order will be immediately processed and cannot be changed or canceled. Your order confirmation will appear on the next page.

Submit Your Order (highlighted with green arrow)

Get \$45.45
at the end of the term with **Guaranteed Buyback!**
Just return your books in good condition by 08/29/2025
[Buyback terms and conditions apply](#)

n. You will receive an order confirmation on the screen and via email that your bookstore purchase process is complete.

Thank you for your order!

Your feedback is important to us. [Tell us how we did](#)

Your Order Number is [redacted] You'll receive a confirmation email shortly.

Payment Method:
PAYMENT TYPE: External SFA

All items will be shipped to: [redacted]

Billing Address: [redacted]

1 Item from BNC
Print books ship via **Free Ground Shipping** • Est. Arrival: **Mon, April 21, 2025**

ITEM	FORMAT	QTY	TOTAL
[redacted]	[redacted]	[redacted]	[redacted]

PRICE MATCH GUARANTEE IS HERE!
Excludes Marketplace Items
[Learn more](#)

 **From \$69**